



**Fourth Amended and Restated  
Audit Committee Charter  
(As adopted December 14, 2020)**

**Purpose**

The primary purpose of the Audit Committee (the “Committee”) is to assist the Board of Directors (the “Board”) of Novavax, Inc. (the “Company”) in fulfilling its responsibilities for oversight of: the Company’s accounting and financial reporting processes; the preparation, presentation and integrity of the financial reports and other financial information provided by the Company to any government or regulatory body, the public or other users thereof; the adequacy and efficacy of the Company’s systems of internal accounting, auditing and financial controls, the Company’s compliance with legal and regulatory requirements; the conduct, independence and qualifications of the Company’s independent auditor; the performance of the annual independent audit of the Company’s financial statements; the Company’s compliance with applicable federal and state laws and regulations; and the implementation and operation of the Company’s corporate compliance program (the “Compliance Program”).

In discharging its oversight role, the Committee is empowered to investigate any matter brought to its attention with full access to all books, records, facilities, and personnel of the Company and to retain outside counsel, auditors, and other experts for this purpose.

The Committee shall review the adequacy of this Charter on an annual basis and recommend to the Nominating and Corporate Governance Committee (the “Governance Committee”) and the Board any necessary changes. The Committee shall also engage in an annual self-assessment with the goal of continuing improvement.

**Membership and Governance**

The Committee shall consist of three or more directors. Each member of the Committee shall be appointed annually by the Board upon the recommendation of the Governance Committee, and shall serve until the earlier of his or her resignation or removal or replacement by the Board in its discretion. Upon the recommendation of the Governance Committee, the Board shall designate one member of the Committee as Chair. The Committee Chair shall be responsible for leadership of the Committee, including preparing the agenda, presiding over Committee meetings, making Committee assignments, reporting on the Committee’s activities to the Board and being the lead liaison between the Committee and the Company’s management and independent auditors. Vacancies on the Committee shall be filled by the Board upon the recommendation of the Governance Committee. The Committee shall be comprised of members of the Board who possess the ability to read and understand the Company’s fundamental financial statements and are financially literate. At least one member of the Committee shall have accounting or related financial management expertise, as determined by the Board in its business judgment. Each member shall not have any relationship to the Company or its subsidiaries that may interfere with the exercise of his or her independent judgment. The Committee’s composition shall meet the

director independence requirements of the Sarbanes-Oxley Act of 2002, the U.S. Securities and Exchange Commission (the “SEC”), The Nasdaq Stock Market, Inc. (“Nasdaq”), and all other applicable laws and regulations. In addition, at least one member of the Committee shall be, in the judgment of the Board, an audit committee financial expert in accordance with the rules and regulations of the SEC. If the Board elects not to designate at least one Committee member as an audit committee financial expert, its reasoning shall be disclosed in the annual proxy or information statement or Form 10-K or as otherwise required by the Nasdaq rules.

In order to fulfill its role, the Committee shall be organized and governed in the following manner:

- The Committee Chair or a quorum or the Chief Executive Officer or the Chief Financial Officer may call a meeting of the Committee;
- A majority of the Committee shall constitute a quorum for the transaction of business, and the action by a majority of those present at a meeting at which quorum is present shall be the act of the Committee;
- Action may be taken by the Committee without a meeting if all of the members of the Committee indicate their approval thereof in writing;
- The Committee shall determine its own rules of procedure, which shall be consistent with the By-Laws of the Company and this Charter; and
- The Committee shall have the authority to delegate to subcommittees of the Committee any of the responsibilities of the full Committee as may be permitted by applicable laws, rules or regulations, and in accordance with the listing standards set forth by Nasdaq. Any such subcommittee shall report on its activities to the full Committee at its next meeting.

### **Responsibilities and Duties**

The Committee’s job is generally one of oversight. It recognizes that the Company’s management is responsible for preparing the Company’s financial statements and that the independent auditor is responsible for auditing those financial statements. Consequently, in carrying out its oversight responsibilities, the Committee is not providing any expert or special assurance as to the Company’s financial statements or any professional certification as to the independent auditor’s work.

The following functions shall be the common recurring activities of the Committee in carrying out its oversight function. These functions are set forth as a guide with the understanding that the Committee may diverge from this guide as it deems appropriate.

### *Audits and the Relationship with the Independent Auditor*

- Except as otherwise specified in this Charter, the Committee shall have the sole authority and direct responsibility to appoint, retain, compensate, oversee and replace the work of any registered public accounting firm engaged for the purpose of preparing or issuing an audit report or performing other audit, review or attest services for the Company. The independent auditor and any other registered public accounting firm engaged by the Company shall report directly to the Committee.
- Annually, the Committee shall select the independent auditor. The Committee may, in its discretion, seek stockholder ratification of the independent auditor it selects. Factors considered in making the selection include the auditor's independence, effectiveness, and fees. In particular, the Committee shall consider whether the independent auditor's quality controls are adequate and whether the provision of non-audit services by the independent auditor is compatible with maintaining the independent auditor's independence.
- In furtherance of the above, the Committee shall evaluate the performance of the independent auditor, and obtain and review written periodic reports (at least annually) from the independent auditor describing:
  - the independent auditor's internal quality-control procedures;
  - any material issues raised by the most recent internal quality-control review, or peer review, of the independent auditor, or by any inquiry or investigation by governmental or professional authorities including the Public Company Accounting Oversight Board ("PCAOB"), within the preceding five years respecting one or more of the independent audits carried out by the independent auditor; and
  - any steps taken to deal with such issues.
- The Committee shall adopt and implement procedures for the review and pre-approval of audit and permissible non-audit services by the Company's independent auditor, and review and approve the fees and terms for all such services. The Committee delegates the authority to pre-approve audit and non-audit services between regularly scheduled meetings as follows:
  - for specified services that exceed \$50,000, to the Committee Chair or one or more of its designated members provided that such approvals are reported to the full Committee at its next meeting;
  - the Chief Financial Officer may engage accounting firms, other than the Company's independent auditor, to perform certain services capped at \$25,000 per engagement, which,

- in the best judgment of the Chief Financial Officer, would not create a conflict of interest or the appearance of a conflict of interest in the performance by such firms of any duties and responsibilities, and with the understanding that each such engagement shall be reviewed with and ratified by the Committee at its next scheduled meeting;
  - the Chief Financial Officer may engage the Company's independent auditor to perform certain services capped at a cumulative amount of \$25,000 per year running from April 1 to the following March 31, which, in the best judgment of the Chief Financial Officer, would not create a conflict of interest or the appearance of a conflict of interest in the performance by such firm of any duties and responsibilities, and with the understanding that each such engagement shall be reviewed with and ratified by the Committee at its next scheduled meeting; and
  - the Chief Financial Officer may engage the Company's independent auditor to perform for "routine on-call" (ROCA) services capped at a cumulative amount of \$20,000 per year running from April 1 to the following March 31, which, in the best judgment of the Chief Financial Officer, would not create a conflict of interest or the appearance of a conflict of interest in the performance by such firm of any duties and responsibilities, and with the understanding that each such engagement shall be reviewed with and ratified by the Committee at its next scheduled meeting.
- The Committee shall, at least annually and more frequently as circumstances dictate:
    - consistent with the rules of the PCAOB, obtain and review a report by the independent auditors describing any relationships between the independent auditors, and the Company or individuals in financial reporting oversight roles at the Company, that may reasonably be thought to bear on the independent auditors' independence and discuss with the independent auditors the potential effects of any such relationships on independence;
    - actively engage in a dialogue with the independent auditor with respect to any disclosed relationships or services and their impact on the independent auditor's objectivity and independence; and
    - if necessary, take (or recommend that the Board take) appropriate action to oversee the independence of the independent auditor.
  - With respect to oversight of the independent auditor relationship, the Audit Committee shall ensure the regular rotation of the lead audit partner and other members of the engagement team to the extent required by law, and further consider whether, in order to ensure continuing auditor independence, there should be regular rotation of the accounting firm itself.

- The Committee shall review with the independent auditor any problems or difficulties encountered during the course of its audit work, any management letter provided by the auditor and the Company's response to such letter, and any disputes between management and the independent auditor. The Committee shall also obtain and review timely reports from the independent auditor with respect to material written communications between management and the auditor and related matters.
- The Committee shall establish procedures for the Company regarding the hiring of employees or former employees of the independent auditor, which shall include, but not be limited to any requirements of applicable laws and listing rules.
- The Committee may elect to meet with the independent auditor to review the planning of the audit, including the scope, staffing, locations, reliance on management, and general audit approach.

#### *Financial Statements and Disclosures*

- The Committee shall review with management and the independent auditor the audited financial statements to be included in the Company's Annual Report on Form 10-K (or the Annual Report to Stockholders if distributed prior to the filing of the Form 10-K) and the report thereon, and including any disclosures with respect thereto in *Management's Discussion and Analysis*, and review and consider with the independent auditor the matters required to be discussed by PCAOB Auditing Standard No. 1301, Communications with Audit Committees, and any other applicable requirements of the PCAOB. Such review shall take place prior to the publication of the annual audited financial statements, and the Committee shall make its recommendation to the Board with respect to their inclusion in the Company's Annual Report on Form 10-K or Annual Report to Stockholders, as appropriate.
- As a whole, or between meetings through the Committee Chair, the Committee shall review with the independent auditor the Company's interim financial results to be included in the Company's quarterly reports to be filed with the SEC, and including any disclosures with respect thereto in *Management's Discussion and Analysis*, and the matters required to be discussed by applicable requirements of the PCAOB. Such review will occur prior to the Company's publication of the interim financial results.
- The Committee, as a whole, or between meetings through the Committee Chair, shall review with management and the independent auditor the Company's earnings press releases, including the type of information to be included and its presentation, and the use of any pro forma, adjusted or other non-GAAP financial information, prior to their release to the public.
- The Committee shall discuss with management and the independent auditor any significant issues regarding the accounting principles, practices and judgments made in connection with the preparation of the Company's financial statements. In this regard, the Committee shall obtain and review a report from the independent auditor regarding all critical

accounting policies and practices to be used in the Company's financial statements and any major changes thereto, all alternative treatments of financial information within GAAP that have been discussed with management, the ramifications of the use of such alternative disclosures and treatments and the treatment preferred by the independent auditor, and other material written communications between the independent auditor and management.

- The Committee shall review the Company's disclosure controls and procedures, and management's assessment thereof.
- As necessary, the Committee shall review with the independent auditor and management:
  - significant financial reporting issues and judgments made in connection with the preparation of the Company's financial statements;
  - the clarity of the financial disclosures made by the Company;
  - potential changes in GAAP and other regulatory and accounting initiatives, and their effects on the Company's financial statements; and
  - the effect of any off-balance sheet structures and aggregate contractual obligation on the Company's financial statements.

#### *Internal Controls*

- The Committee shall discuss with management and the independent auditor the quality, adequacy and effectiveness of the Company's accounting, financial and other internal controls and procedures, and elicit recommendations for both the improvement of existing controls and adoption of new controls.
- The Committee shall obtain from management and the independent auditor and review the disclosures made in connection with the certification process regarding the effectiveness of the Company's internal control structure and procedures for financial reporting, including all significant deficiencies and material weaknesses in the design and operation of internal control over financial reporting, any fraud (whether or not material) that involves management or other employees having a significant role in internal control over financial reporting, and all changes to internal control over financial reporting, including corrective actions, since the last report.

#### *Internal Audit Oversight*

- With respect to the Company's internal audit function, the Committee shall:
  - review and discuss with the principal internal auditor of the Company the results of the internal audit;

- annually review and discuss with the principal internal auditor of the Company the annual internal audit plan and the adequacy of internal audit resources, and the performance and effectiveness of the internal audit function; and
- review and concur in the appointment, and dismissal when appropriate, of the principal internal auditor, and the compensation of the principal internal auditor.

#### *Compliance Oversight and Reporting*

- The Committee shall oversee the establishment of procedures for the receipt, retention, and treatment of complaints received by the Company regarding accounting, internal accounting controls and auditing matters, the confidential and anonymous submission by employees of the Company of concerns regarding questionable accounting or auditing matters, and the operation of a whistleblower's communication system allowing employees, officers, directors and the general public to make reports about potential legal and compliance violations, including anonymous reports where permitted by law.
- The Committee shall review with the Company's Chief Legal Officer and/or outside counsel legal matters that may have material impact on the financial statements, the Company's compliance with legal and regulatory requirements, and material violations of the Company's Code of Business Conduct and Ethics, as well as any material reports or inquiries received from, or correspondence with, regulators or governmental agencies.
- The Committee shall ensure that the Company maintains a written Code of Business Conduct and Ethics and other policies and procedures that effectively address the Company's compliance obligations, avoidance of conflicts of interest, and other related matters. The Committee, in consultation with the Chief Compliance Officer or other Compliance Program officials, shall recommend to the Board any changes to the Code of Business Conduct and Ethics deemed necessary or appropriate by the Committee.
- The Committee shall review and discuss with the Chief Legal Officer and Chief Compliance Officer an annual plan for the Company's Compliance Program and monitor such plan's progress and results during the year.
- The Committee shall ensure that the Company, led by the Compliance Program, promptly responds to detected instances of non-compliance and takes appropriate corrective actions, including, where appropriate, employee discipline, the adoption of preventative measures, and reporting of non-compliance to relevant government authorities.

#### *Risk Assessment and Risk Management*

- The Committee shall review and discuss guidelines and policies by which the Company undertakes risk assessment and risk management, and discuss with management the Company's major financial risk exposures and the steps taken or to be taken to monitor and control such exposures.

- The Committee shall oversee the establishment of an Enterprise Risk Management (“ERM”) system by the Legal Department and the Compliance Program and at least annually, receive and review the findings of the Legal Department’s annual ERM review.

#### *Other Responsibilities*

- The Committee shall discuss with the independent auditor the annual review of the executive officers’ and directors’ expense accounts and perquisites. The Committee shall obtain from the independent auditor the reports required to be furnished under Section 10A of the Securities Exchange Act of 1934, as amended, and any information with respect to illegal or improper acts in accordance therewith.
- The Committee shall review and approve all related-party transactions between the Company and executive officers, directors and associates and affiliates thereof, in accordance with the rules and regulations of the SEC, as well as any other potential conflict of interest situations between such parties.
- The Committee shall review and discuss guidelines and policies by which the Company undertakes risk assessment and risk management, and discuss with management the Company’s major financial risk exposures and the steps taken or to be taken to monitor and control such exposures.
- The Committee shall oversee the integrity of the Company’s information technology systems, processes and data and, at its discretion, periodically (but no less than annually), review and assess with management and the Company’s internal audit personnel (or other personnel responsible for the internal audit function), the adequacy and effectiveness of security for the Company’s information technology systems, processes and data and the Company’s contingency plans in the event of a breakdown or security breach affecting the Company’s information technology systems, and data or the information technology systems, processes and data of the Company’s partners.
- The Committee shall perform such other duties as may be required by law or requested by the Board or deemed appropriate by the Committee. The Committee shall discharge its responsibilities, and shall assess the information provided to the Committee, in accordance with its business judgment.

#### **Authority**

The Committee shall have the resources and authority necessary to discharge its duties and responsibilities, including the authority to engage independent counsel and other advisers as it determines necessary. The Committee shall determine, in its capacity as a committee of the Board, appropriate funding for payment of, among other things, compensation to any registered public accounting firm engaged for the purpose of preparing or issuing an audit report or performing other audit, review or attest services for the Company, compensation to any advisers employed by the Committee, and ordinary administrative expenses of the Committee that are deemed necessary or

appropriate in carrying out its duties. In discharging its oversight role, the Committee shall be empowered to investigate any matters brought to its attention.

### **Reports and Communications**

The Committee shall prepare the annual report required by the rules of the SEC to be included in the Company's proxy statement relating to its annual stockholders' meeting. The Committee is expected to maintain free and open communications with the Company's independent auditor, internal audit personnel, and management. The Committee will make regular reports to the Board and propose any action to the Board as it deems necessary.

### **Meetings**

The Committee shall meet, either in person, telephonically, or by video conference, at least four times a year and at such other times as it deems necessary to fulfill its responsibilities. The Committee shall periodically meet separately, in executive session, with management, the independent auditor, and the Company's internal audit personnel, and report (either as a Committee or through the Committee Chair) regularly to the Board with respect to its activities. The Committee shall maintain written minutes of its meetings, which will be filed with the meeting minutes of the Board.