

Biorepository Tech I

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If you find science, speed, and success exhilarating, you have come to the right place.

Novavax, Inc (Nasdaq:NVAX) is a biotechnology company that creates transformational vaccines that address some of the world's most pressing infectious diseases. We have more than a decade of experience contending with some of the world's most devastating diseases, including COVID-19, seasonal influenza, RSV, Ebola, MERS, and SARS. Hard-won lessons and significant advances illustrate that our proven technology has tremendous potential to make a substantial contribution to public health worldwide.

Our scientists are committed to developing vaccine candidates for some of the world's toughest viral threats by utilizing the power of our innovative recombinant nanoparticle vaccine platform. Our vaccine technology combines the power and speed of genetic engineering with the immunogenicity enhancing properties of our Matrix-M™ adjuvant to efficiently produce highly immunogenic particles targeting some of the most pressing viral infectious diseases.

The Biorepository Technician is responsible for acquiring the skills to do the receipt, inventory, storage, withdrawal and shipment of biological samples, clinical agents, and materials from multiple clients. These materials may be stored at temperatures below freezing with potentially hazardous properties.

The Biorepository Technician will support the inventory and distribution of clinical trial samples. The technician performs activities in support of daily sample management operations (inventory tracking, processing, distribution, storage, preparation, withdrawal, and destruction of biological samples). This position requires work with clinical samples at lower temperatures in a laboratory setting.

Responsibilities include but are not limited to:

- **Technician is responsible for clinical sample receipt, identification verification, processing, shipping and storage.**
- **Processes large volumes of sample shipments received for multiple study protocols.**
- **Accurately prepares lab specimens and containers as required for testing for specific studies.**
- **Must be able to prioritize workload in response to the specific needs of numerous protocols and department.**
- **Maintains an efficient, well organized laboratory, manages supplies, and maintains quality control programs**
- **Must exercise good judgement and independent problem solving skills**
- **Ensures accurate storage for all sample inventory utilizing LIMS**
- **Prepare sample aliquots when needed and make deliveries to clients as required**
- **Accurately prepares samples for outbound shipments to central labs for long term storage and will work closely with Clinical Samples Manager to support sample pick up**
- **Organize and maintain quarantined samples distributions for testing**

- **Keep management informed of day to day progress, including deviations from the established process**
- **Performs internal specimen consolidation and reorganization projects under the guidance of Clinical Samples Manager or designee.**
- **Understanding the Standard Operating Procedures and equipment associated with his/her duties.**

Minimum Requirements

- **High School Diploma required**
- **Some undergraduate biological science coursework or certificate preferred**
- **Ability to work in a cold environment with exposure to dry ice, liquid nitrogen cryogenics, hazardous and infectious agents for up to 6 hours per day**
- **Must use personal protective equipment and adhere to safety protocols**
- **Must be able to lift, push and carry up to 50lbs**
- **Must be able to use a computer up to 6 hours per day**
- **Requires ability to communicate effectively verbally and in written form**
- **Requires knowledge of Windows and Microsoft Word**
- **Prefer 1-2 years' work experience with data entry, shipping/receiving and sample handling/management**
- **Prefer knowledge of methods to handle, process, and store biospecimens using a computerized storage and retrieval system (LIMS)**
- **Prefer knowledge of Universal Precautions, general laboratory and quality assurance/ control.**

Novavax offers a base salary, annual bonus, equity grants, professional career development/growth opportunities, and a comprehensive benefits package including medical, dental, vision, Rx, STD, LTD, Life, Optional Life, 401(k) plan.

Equal Opportunity Employer/Veterans/Disabled

Novavax is an equal employment opportunity employer. Employment and advancement opportunities are available to all individuals on an at-will basis, regardless of their race, color, national origin, religion, ancestry, citizenship status, military or veteran status, sex, sexual orientation, gender identity or expression, age, marital status, family responsibilities, pregnancy, disability, genetic information, protective hairstyle, or any other characteristic protected by applicable federal, state, or local law.

Except where prohibited by applicable state law, this position requires that you be fully vaccinated against COVID-19 unless you need a reasonable accommodation or qualify for an exemption.

Equal Opportunity Employer/Protected Veterans/Individuals with Disabilities

The contractor will not discharge or in any other manner discriminate against employees or applicants because they have inquired about, discussed, or disclosed their own pay or the pay of another employee or applicant. However, employees who have access to the compensation information of other employees or applicants as a part of their essential job functions cannot disclose the pay of other employees or applicants to individuals who do not otherwise have access to compensation information, unless the disclosure is (a) in response to a formal complaint or charge, (b) in furtherance of an investigation,

proceeding, hearing, or action, including an investigation conducted by the employer, or (c) consistent with the contractor's legal duty to furnish information. 41 CFR 60-1.35(c)

[Job details](#)

Category: Research & Development

Location: Novavax HQ
Gaithersburg, Maryland, USA

Requisition number: BIORE003936

Schedule: Full-time

Posted: November 21, 2022

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